



Our vision is a Manitoba where no one goes hungry. We operate the largest community food network in the province to alleviate hunger, promote access to nutritious foods, and help support healthier living for Manitobans in need. Join our Crew and help us nourish our communities.

Warehouse Supervisor

Full-Time, Permanent

As a key member of the Warehouse team, you will play a central role in shaping our future success. You will be the lead contact with warehouse staff as well as schedule, coordinate, and manage all warehouse and driver activities to meet our service expectations to our clients. This person must have exceptional organizational and time management skills.

Reporting to: Warehouse Manager

DUTIES:

- Coordinating/support Dispatch of storage and timely delivery of goods and materials.
- Audit orders, inventory, and deliveries for accuracy.
- Ensuring basic maintenance standards and compliance with health and safety regulations.
- Performing a daily safety/housekeeping audits of the warehouse.
- Communicating and coordinating with other departments. Liaison between Agencies, Volunteer Service and 1095 warehouse.
- Support Dispatch to ship and receive product.
- Move product around warehouse, operating warehouse equipment safely and efficiently (equipment that may be utilized includes forklifts, pallet jacks, pallet wrapper, etc.)
- Oversee Freezer and Fridge optimization (FIFO)
- Hands-on commitment to getting the job done.

About You:

- Ability to train on various Standard operation procedures.
- Coordinate workflow, depending on volume of staff, volunteers, and orders.
- Floor optimization for safety.
- Train and help to facilitate projects.
- Previous experience in warehouse operations, preferably 3 or more years, is required.
- Valid class 5F driver's license and a clean driver's abstract is required.

- Ability to lift, push, pull a minimum of 50 lbs., sit, and stand for extended periods of time.
- Experience working with food safety guidelines, and an understanding of the associated safe-work-procedures and hygiene principles.

Evening and weekend shifts will be required as business levels dictate.

Think you have what it takes to join our outstanding CREW? Let's talk.

To learn more about this opportunity, visit: [HarvestManitoba.ca/join-our-crew/](https://harvestmanitoba.ca/join-our-crew/)

Apply on Indeed or send an email with your cover letter, stating salary expectations, and résumé to HR@harvestmanitoba.ca

We thank all candidates for their interest, however only those selected for an interview will be contacted. Thank you for your interest in Harvest Manitoba.