

Warehouse Supervisor Job Ad

Harvest Manitoba is a fast-paced and energetic workplace with employees that care about the work we do and the communities that we serve. As a not-for-profit, community-based organization, our goal is to collect and share food with people that are hungry and offer training opportunities to help people step up and out of poverty.

Harvest Manitoba is an outstanding place with employees that care greatly about the work that we do and the people that we work with and serve. We're seeking dedicated **Full-Time Warehouse Supervisor** that will work well with our team. This role will be the lead contact with warehouse staff as well as schedule, coordinate, and manage all warehouse and driver activities to meet our service expectations to our Clients. This person must have exceptional organizational and time management skills.

What you'll do:

- Coordinating/support Dispatch of storage and timely delivery of goods and materials.
- Audit orders, inventory, and deliveries for accuracy.
- Ensuring basic maintenance standards and compliance with health and safety regulations.
- Performing a daily safety/housekeeping audits of the warehouse.
- Communicating and coordinating with other departments. Liaison between Agencies, Volunteer Service and 1095 warehouse.
- Support Dispatch to ship and receive product.
- Move product around warehouse, operating warehouse equipment safely and efficiently (equipment that may be utilized includes forklifts, pallet jacks, pallet wrapper, etc.)
- Oversee Freezer and Fridge optimization (FIFO)
- Hands-on commitment to getting the job done.

About You:

- Ability to train on various Standard operation procedures.
- Coordinate workflow, depending on volume of staff, volunteers, and orders.
- Floor optimization for safety.
- Train and help to facilitate projects.
- Previous experience in warehouse operations, preferably 3 or more years, is required.
- Valid class 5F driver's license and a clean driver's abstract is required.
- Ability to lift, push, pull a minimum of 50 lbs., sit and stand for extended periods of time.
- Experience working with food safety guidelines, and an understanding of the associated safe-work-procedures and hygiene principles.

Evening and weekend shifts will be required as business levels dictate.

Think you have what it takes to join our outstanding CREW? [Let's talk.](#)

To learn more about this opportunity, visit: <https://www.harvestmanitoba.ca/about-us/join-our-crew/>

Apply by email with your resume and cover letter at: aborkar@harvestmanitoba.ca

We thank all candidates for their interest; however only those with the required qualifications will be contacted.