



# Warehouse Associate Job Ad

*Harvest Manitoba is a fast-paced and energetic workplace with employees that care about the work we do and the communities that we serve. As a not-for-profit, community-based organization, our goal is to collect and share food with people that are hungry and offer training opportunities to help people step up and out of poverty.*

Harvest Manitoba is an outstanding place with employees that care greatly about the work that we do and the people that we work with and serve. We're seeking dedicated **Full-Time Permanent Warehouse Associate** that will work well with our team and ensure the consistent and proactive flow of food into the organization, arranges the pick-up and receipt of food donations from various donors, organizes these donations and facilitates the distribution to the various agency partners. This person must have exceptional organizational and time management skills, and should be knowledgeable about our city routes.

### **What you'll do:**

- Prepare agency orders for delivery.
- Clean and organize the cooler, freezer and staging areas after orders are completed and prior to storing new food items.
- Operate forklifts and/or pallet jacks to restock cooler and order-prep area.
- Make pickups and deliveries using Harvest Manitoba vehicles.
- Load and unload Harvest Manitoba vehicles.
- As a member of the Harvest Manitoba CREW, support the team however needed to ensure operational needs are being met.

### **About You:**

- A strong belief in the dignity of all human beings and a positive and caring approach.
- Previous experience in warehouse operations, preferably 3 or more years, is required.
- Valid class 5F driver's license and a clean driver's abstract is required.
- Ability to lift, push, pull a minimum of 50 lbs., sit and stand for extended periods of time.
- Excellent attention to detail & strong organizational skills.
- Experience working with food safety guidelines, and an understanding of the associated safe-work-procedures and hygiene principles.
- Clear communication skills with the ability to read, write legibly and follow oral and written instructions.
- Knowledge of food-security and poverty issues (an asset).
- A strong team focus, ability to work well with others and an interest in supporting the organization and its CREW.

***Evening and weekend shifts will be required as business levels dictate.***

***Think you have what it takes to join our outstanding CREW? [Let's talk.](#)***

To learn more about this opportunity, visit: [www.winnepgharvest.org/about/join-the-team/](http://www.winnipeg Harvest.org/about/join-the-team/)

**Apply by email with your resume and cover letter at: [hr@winnepgharvest.org](mailto:hr@winnepgharvest.org)**

*We thank all candidates for their interest; however only those with the required qualifications will be contacted.*

*Please note this is a job ad and a full job description will be available for the successful candidate.*