



Our vision is a Manitoba where no one goes hungry. We operate the largest community food network in the province to alleviate hunger, promote access to nutritious foods, and help support healthier living for Manitobans in need. Join our Crew and help us nourish our communities.

Director of Finance

Full-Time, Permanent

Purpose

The Director of Finance is a key member of the leadership team. As the Finance representative for Harvest Manitoba, the position provides leadership and management of the financial affairs for the organization. The position is responsible for oversight of the budget, financial reporting, accounting policies, systems and processes, tax and regulatory requirements, financial controls, audit, payroll and supports the administration of the organizations health benefits, RRSP program and management of the information technology infrastructure.

What you'll do:

- Management and production of all regular financial statements, monthly and quarterly reporting to the Leadership team, CEO and Board Finance Committee.
- Management of Harvests' annual budget process and production of all related reports.
- Accounting for annual and long-term business plan and budget development, achieving financial results, reporting on key performance indicators and all financial reporting to the Finance, Governance, Executive and Board.
- Ensure regulatory compliance for all financial practices in the not for profit (NFP) sector and Employment and Collective Bargaining Agreement.
- Develop financial policies, processes, controls, and budget guidelines.
- Ensure the organizational compliance is maintained.
- Management and oversight of year-end audit of consolidated financial statements.
- Contribute to and develop business and financial strategic options for Harvest.
- Effectively manage direct reports, finance coordinator, HR generalist and IT.
- Provide guidance and direction to the leadership team on financial matters and participate in the development of the organizational strategy.
- Accountable for oversight of all accounting and payroll functions; employee benefits and RRSP program, of the organization.
- Responsible for the maintenance and management of the organization financial systems.
- Responsible for supporting the CEO and the work of the Finance Board Committee.
- Ensure corporate governance files are maintained in a secure manner.
- Support in the management of information technology infrastructure, maintenance and oversee information technology projects.

Reporting to: CEO

About You:

- Undergraduate degree in accounting, finance, commerce, or business administration and/or maintains a recognized professional accounting designation (CMA/CGA/CA).
- A minimum of 5 years' experience leading the finance function of an organization/with a charitable not-for-profit organization to be considered an asset, with at least 3 years in the management role.
- Thinks strategically and can support organizations initiatives through financial filter
- Strong business acumen demonstrated through past financial initiatives undertaken.
- Problem solving and critical thinking skills, including ability to anticipate obstacles and develop an appropriate and strategic course of action.
- Sound knowledge of compliance regulations for organizations working within the not-for-profit/charitable sector.
- Strong technical skills with experience overseeing the accounting function with demonstrated proficiency working with financial systems.
- Excellent organizational, management and planning skills.
- Ability to grasp short- and long-term priorities and develop systems, processes, and policies to support the achievement of them in a cost-effective manner.
- Demonstrated initiative and the ability to work effectively within time constraints. Ability to multi-task and meet conflicting deadlines.
- Excellent interpersonal skills, respectful, integrity.
- Ability to problem solve.
- Ability to work both independently and as part of a team.

Evening and weekend shifts will be required as business levels dictate.

Application Instructions:

To apply, send an email with your cover letter, stating salary expectations, and résumé to HR@harvestmanitoba.ca

To learn more about this opportunity, visit: <https://www.harvestmanitoba.ca/about-us/join-our-crew/>

We thank all candidates for their interest, however only those with the required qualifications will be contacted. Thank you for your interest in Harvest Manitoba.

Harvest Manitoba is an equal opportunity employer and is committed to equity, diversity & accessibility in the workplace.