



### **About Harvest Manitoba**

Harvest Manitoba ("Harvest") is a charitable organization dedicated to nourishing our communities and our sense of community so that no Manitoban goes hungry. We receive 11 million pounds of food every year, which is sorted and packed largely by volunteers into Harvest Hampers and distributed to Manitobans through our Community Food Network of more than 325 food banks and agencies in Winnipeg, rural, northern and First Nations communities. Right now, we feed 80,000 Manitobans every month, 46% children. Our Food Distribution Centre, which includes our Emergency Food Support Assistance Line and Warehouse, is in our Winnipeg Headquarters.

### **Mission**

*Working together  
towards a healthier  
future for all where no  
Manitoban goes  
hungry*

### **Meals2Go Summer Student Job Description**

**12-week term – 35 hours per week**

**Salary Scale \$13.25 to \$15.50 per hour**

Harvest Manitoba is an outstanding place with employees that care greatly about the work that we do and the people that we work with and serve. As a key member of the Volunteer Services team the **Breakfast Program Associate** will work well with our team and ensure the consistent and proactive flow of food and facilitate in the pop-up breakfast program. This person must have exceptional organizational and time management skills and should be knowledgeable about our city routes.

**Reports to:** Senior Volunteer Services Manager

### **Responsibilities:**

- Preparing pre-packed food kits in our warehouse
- Loading food contents into truck
- Driving a 3-ton truck to sites located across Manitoba.
- Setting up the pop-up station upon arrival and properly sanitizing/packing materials up upon completion.
- Handing out meal kits to community members including those of varying age, race, ethnicity, and orientation
- Required to greet the public, understand, and empathize with sensitive issues and represent Harvest in a professional and compassionate manner.
- Track the quantity of food items distributed and record data.
- Ensuring all clients are following health & safety protocols such as sanitizing hands and social distancing.
- As a member of the Harvest Manitoba CREW, support the team however needed to ensure operational needs are being met.

### **About You:**

- Valid Driver's License and willingness to train, practice and drive large company trucks (training provided).
- Applicant's must present official documentation confirming they are fully immunized against COVID-19 along with identification to validate the person's identity as matching the vaccination record provided.
- Must provide a clean Criminal Record Check & Child Abuse Registry Check



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- Upbeat, fun, and welcoming personality. This role deals directly with the public and Harvest clients.
- Ability to serve a diverse range of clients with neutrality, compassion, and professionalism.
- Ability to lift to 50lbs.
- Ability to use warehouse equipment such as a pallet jack (training provided)
- Ability to work a part of a team is essential.

*Evening and weekend shifts will be required as business levels dictate.*

To learn more about this opportunity, visit: <https://www.harvestmanitoba.ca/about-us/join-our-crew/>

Apply by email with your resume and cover letter at: [hr@harvestmanitoba.ca](mailto:hr@harvestmanitoba.ca)

*We thank all candidates for their interest; however only those selected for an interview will be contacted.*



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