



### **About Harvest Manitoba**

Harvest Manitoba (“Harvest”) is a charitable organization dedicated to nourishing our communities and our sense of community so that no Manitoban goes hungry. We receive 11 million pounds of food every year, which is sorted and packed largely by volunteers into Harvest Hampers and distributed to Manitobans through our Community Food Network of more than 325 food banks and agencies in Winnipeg, rural, northern and First Nations communities. Right now, we feed 80,000 Manitobans every month, 46% children. Our Food Distribution Centre, which includes our Emergency Food Support Assistance Line and Warehouse, is in our Winnipeg Headquarters.

### **Mission**

*Working together  
towards a healthier  
future for all where  
no Manitoban goes  
hungry*

### **Events Crew Associate (Driver) Job Description**

**Term, Seasonal**

**Salary Scale \$13.50 to \$16.00 per hour**

Harvest Manitoba is an outstanding place with employees that care greatly about the work that we do and the people that we work with and serve. We are seeking an Events Crew Associate Driver that will work well with our development team. Reporting to the Director of Food & Fundraising, Events Crew Associate primary objective is to support, assist and collaborate with the Development team through our community events.

**Reports to: Director of Food & Fundraising**

### **Responsibilities:**

- Delivering food drive supplies (yellow harvest bins, signage, etc.) to individuals, businesses, schools, and community groups prior to their food drives.
- Picking up collected food and monetary donations after food drives have concluded.
- Drive cube vans, completing all required vehicle inspections and procedures, to support Community Events
- Tracking weights of incoming food donations/amount of monetary donations and reporting it to the supervisor each day.
- Delivering food hampers to foodbanks and agencies when needed (back up for the warehouse team and/or when busy levels of orders dictate).
- Coordinate and liaise with community to arrange pickup and deliveries
- As a member of the Harvest Manitoba CREW, support the team however needed to ensure operational needs are being met
- Be a Harvest ambassador when in the community



**About you:**

- Required to have a valid class 5F Manitoba driver's license.
- Required to have a clean driver's history and provide a drivers abstract upon request.
- Required to be able to drive a 3- and 5-ton truck or complete Harvest provided training to learn.
- Ability to lift to 50lbs repetitively.
- Ability to greet and associate with the public in a professional and cordial manner.
- Ability to thank donors for their contributions, explain how they help our organization, answer questions relating to Harvest, and take celebratory photos of donors for social media.
- Excited to work a part of our diverse crew and contribute to our goals through collaboration and teamwork.
- Required to provide a clean Child Abuse Registry Check (CARC) and Criminal Record Check (CRC)

*Evening and weekend shifts will be required as business levels dictate.*

To learn more about this opportunity, visit: <https://www.harvestmanitoba.ca/about-us/join-our-crew/>

Apply by email with your resume and cover letter at: [hr@harvestmanitoba.ca](mailto:hr@harvestmanitoba.ca)

*We thank all candidates for their interest; however only those selected for an interview will be contacted.*