

**HARVEST MANITOBA INC.**

**Financial Statements**  
**For the year ended March 31, 2022**

# **HARVEST MANITOBA INC.**

## **Financial Statements**

**For the year ended March 31, 2022**

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## Independent Auditor's Report

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To the Board of Directors of Harvest Manitoba Inc.

### Qualified Opinion

We have audited the financial statements of Harvest Manitoba Inc. (the "Organization"), which comprise the statement of financial position as at March 31, 2022, and the statement of operations, the statement of changes in net assets and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Qualified Opinion

In common with many charitable organizations, the Organization derives revenue from cash donations and fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly verification of these revenues was limited to the amounts recorded in the records of the Organization. Therefore, we were not able to determine whether any adjustments might be necessary to donations and fundraising events revenue, excess of revenue over expenses, and cash flows from operations for the year ended March 31, 2022 and 2021, current assets as at March 31, 2022 and 2021, and net assets as at April 1 and March 31 for both the 2022 and 2021 years. Our audit opinion on the financial statements for the year ended March 31, 2021 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.



Those charged with governance are responsible for overseeing the Organization's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*BDO Canada LLP*

Chartered Professional Accountants

Winnipeg, Manitoba  
June 20, 2022

## HARVEST MANITOBA INC. Statement of Financial Position

As at March 31	2022	2021
<b>Assets</b>		
<b>Current Assets</b>		
Cash and bank	\$ 1,730,893	\$ 5,486,609
Restricted cash and bank (Note 5)	683,135	821,323
Accounts receivable	81,830	98,441
Prepaid expenses	240,339	344,303
Investments (Note 3)	3,384,215	-
	6,120,412	6,750,676
Investments (Note 3)	-	25,380
Restricted cash and bank (Note 8)	2,620,000	1,680,000
Capital assets (Note 4)	5,693,175	5,740,227
	\$ 14,433,587	\$ 14,196,283

### Liabilities and Net Assets

<b>Current Liabilities</b>		
Accounts payable and accrued liabilities	\$ 396,134	\$ 268,236
Deferred contributions (Note 5)	683,135	821,323
	1,079,269	1,089,559
Deferred contributions related to capital assets (Note 6)	4,014,861	4,253,479
	5,094,130	5,343,038
<b>Net Assets</b>		
Unrestricted	1,241,143	5,686,497
Restricted for Stabilization Fund (Note 8)	2,620,000	1,680,000
Restricted for Resilience Fund (Note 9)	3,800,000	-
Invested in capital assets	1,678,314	1,486,748
	9,339,457	8,853,245
	\$ 14,433,587	\$ 14,196,283

Approved on behalf of the Board of Directors:





## HARVEST MANITOBA INC. Statement of Operations

For the year ended March 31	2022	2021
<b>Revenue</b>		
Contributions related to capital assets (Note 6)	\$ 338,618	\$ 323,870
Donations		
Unrestricted	4,433,525	6,628,805
In-kind	1,469,538	493,667
COVID-19 donations and grants	1,061,756	3,357,726
Restricted for First Steps (Note 5)	174,027	179,744
Restricted for Meals2Go (Note 5)	331,547	186,288
Fundraising events	483,393	597,712
Grants	314,368	460,882
Investment income and other	90,082	44,417
	<b>8,696,854</b>	<b>12,273,111</b>
<b>Expenses</b>		
Board	3,749	1,808
Meals2Go	331,547	186,288
Community engagement	10,170	2,692
First Steps	174,027	179,744
Food distribution	2,549,997	2,110,091
Fundraising	382,533	354,653
In-kind expenses	1,469,538	493,668
Salaries and benefits	2,563,517	1,864,057
Support services	675,711	487,600
Volunteer services	49,853	36,940
	<b>8,210,642</b>	<b>5,717,541</b>
<b>Excess of revenue over expenses for the year</b>	<b>\$ 486,212</b>	<b>\$ 6,555,570</b>

**HARVEST MANITOBA INC.**  
**Statement of Changes in Net Assets**

**For the year ended March 31, 2022**

	<b>Unrestricted</b>	<b>Stabilization Fund (Note 8)</b>	<b>Resilience Fund (Note 9)</b>	<b>Invested in Capital Assets</b>	<b>2022 Total</b>	<b>2021 Total</b>
<b>Net assets, beginning of year</b>	<b>\$ 5,686,497</b>	<b>\$ 1,680,000</b>	<b>\$ -</b>	<b>\$ 1,486,748</b>	<b>\$ 8,853,245</b>	<b>\$ 2,297,675</b>
<b>Excess (deficiency) of revenue over expenses for the year</b>	<b>635,985</b>	<b>-</b>	<b>-</b>	<b>(149,773)</b>	<b>486,212</b>	<b>6,555,570</b>
<b>Interfund Transfers</b>						
Board transfers	<b>(4,740,000)</b>	<b>940,000</b>	<b>3,800,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
Acquisition of capital assets	<b>(344,384)</b>	<b>-</b>	<b>-</b>	<b>344,384</b>	<b>-</b>	<b>-</b>
Proceeds on disposal of capital assets	<b>3,045</b>	<b>-</b>	<b>-</b>	<b>(3,045)</b>	<b>-</b>	<b>-</b>
<b>Net assets, end of year</b>	<b>\$ 1,241,143</b>	<b>\$ 2,620,000</b>	<b>3,800,000</b>	<b>\$ 1,678,314</b>	<b>\$ 9,339,457</b>	<b>\$ 8,853,245</b>

## HARVEST MANITOBA INC. Statement of Cash Flows

For the year ended March 31	2022	2021
<b>Cash Flows from Operating Activities</b>		
Excess of revenue over expenses for the year	\$ 486,212	\$ 6,555,570
Adjustments for items not affecting cash		
Amortization of capital assets	491,436	418,022
Deferred contributions related to capital assets	(338,618)	(323,870)
Gain on disposal of capital assets	(3,045)	(7,761)
	635,985	6,641,961
Changes in non-cash operating working capital balances		
Accounts receivable	16,611	(21,615)
Prepaid expenses and deposits	103,964	(164,324)
Accounts payable and accrued liabilities	127,898	28,000
Deferred contributions	(138,188)	(66,998)
	746,270	6,417,024
<b>Cash Flows from Investing Activities</b>		
Acquisition of capital assets	(444,384)	(897,343)
Proceeds from disposal of capital assets	3,045	32,513
Purchase of investments	(3,358,835)	(235)
	(3,800,174)	(865,065)
<b>Cash Flows from Financing Activities</b>		
Contributions related to capital assets acquisition	100,000	380,046
Change in restricted cash and bank	(801,812)	(1,113,002)
	(701,812)	(732,956)
<b>Net increase (decrease) in cash and bank during the year</b>	<b>(3,755,716)</b>	<b>4,819,003</b>
<b>Cash and bank, beginning of year</b>	<b>5,486,609</b>	<b>667,606</b>
<b>Cash and bank, end of year</b>	<b>\$ 1,730,893</b>	<b>\$ 5,486,609</b>

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# HARVEST MANITOBA INC.

## Notes to Financial Statements

**For the year ended March 31, 2022**

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### 1. Nature of Operations

Harvest Manitoba Inc. (the "Organization") has as its vision working together towards a healthier future for all where no Manitoban goes hungry. The Organization has as its mission to reduce food insecurity by collecting and distributing food, providing client-centred long term solutions, and advocating and informing.

The Organization is incorporated under The Corporations Act in Manitoba as a not-for-profit organization and is a registered charity under the Income Tax Act.

### 2. Summary of Significant Accounting Policies

#### a. Basis of Accounting

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

#### b. Revenue Recognition

The Organization follows the deferral method of accounting for contributions. Restricted contributions including grants and donations are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions for the acquisition of capital assets having limited lives are recorded as deferred contributions in the period in which they are received or receivable. Deferred contributions related to capital assets are recognized as revenue in the periods in which the related amortization expense of the funded capital asset is recorded.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Donations-in-kind are recognized as revenue when received or receivable and measured based on the estimated fair value of similar items. Donated food is not recognized as revenue in these financial statements.

Fundraising events revenue are recognized as revenue when the event is held.

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# HARVEST MANITOBA INC.

## Notes to Financial Statements

For the year ended March 31, 2022

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### 2. Summary of Significant Accounting Policies (continued)

#### c. Capital Assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution if fair value can be reasonably determined.

Amortization is provided over their estimated useful lives using the straight-line method as follows:

Building	25 years
Vehicles	5 years
Equipment	3 to 5 years
Paved surfaces	5 years

#### d. Contributed Services and Materials

Volunteers contributed approximately 43,026 hours in the year (64,700 hours in 2021) to assist the Organization in carrying out its service delivery activities. Volunteer hours are not recognized in the financial statements.

Not included in donations-in-kind revenue are approximately 11,960,000 pounds of donated food (11,440,000 pounds in 2021) that is used in the Organization's service delivery activities. Donated food is not recognized in the financial statements.

Food Banks Canada has determined an average value of food of \$2.62 per pound. The value of donated food is approximately \$31,335,200 (\$29,972,800 in 2021).

#### e. Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets in actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs are the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each statement of financial position date and charged to the financial instrument for those measured at amortized cost.

#### f. Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Significant estimates applied in the preparation of these financial statements include the useful lives of capital assets. Actual results could differ from management's best estimates as additional information becomes available in the future.

## HARVEST MANITOBA INC. Notes to Financial Statements

**For the year ended March 31, 2022**

### 3. Investments

Investments consist of non-redeemable Guarantee Investment Certificates with interest ranging from 1.35% to 1.50%, maturing between July 2022 and January 2023 (1.25% in 2021, maturing in June 2022 and July 2022).

### 4. Capital Assets

	2022			2021		
	Cost	Accumulated Amortization	Net Book Value	Cost	Accumulated Amortization	Net Book Value
Land	\$ 643,905	\$ -	\$ 643,905	\$ 643,905	\$ -	\$ 643,905
Building	7,685,204	3,262,228	4,422,976	7,449,649	2,943,143	4,506,506
Vehicles	1,059,052	633,584	425,468	1,041,125	605,494	435,631
Computer equipment	243,676	220,177	23,499	219,212	210,070	9,142
Kitchen equipment	154,055	154,055	-	154,055	154,055	-
Office equipment	95,208	94,808	400	94,708	94,708	-
Warehouse equipment	532,579	416,368	116,211	498,437	382,681	115,756
Equipment under capital lease	57,000	57,000	-	57,000	57,000	-
Paved surfaces	307,978	247,262	60,716	273,230	243,943	29,287
	<b>\$ 10,778,657</b>	<b>\$ 5,085,482</b>	<b>\$ 5,693,175</b>	<b>\$ 10,431,321</b>	<b>\$ 4,691,094</b>	<b>\$ 5,740,227</b>

Amortization expense of \$491,436 (\$418,022 in 2021) has been recorded which is included in food distribution expenses and support services expenses in the amount of \$481,228 (\$412,131 in 2021) and \$10,208 (\$5,891 in 2021), respectively.

## HARVEST MANITOBA INC. Notes to Financial Statements

**For the year ended March 31, 2022**

### 5. Deferred Contributions

	2022	2021
<u>COVID-19 Designated Contributions</u>		
Balance, beginning of year	\$ -	\$ -
Add: Contributions received during the year	1,010,000	-
Less: Recognized as revenue during the year	(722,403)	-
	<b>\$ 287,597</b>	<b>\$ -</b>
 <u>First Steps</u>		
Balance, beginning of year	\$ 401,401	\$ 509,403
Add: Contributions received during the year	19,693	71,742
Less: Recognized as revenue during the year	(174,027)	(179,744)
	<b>\$ 247,067</b>	<b>\$ 401,401</b>
 <u>Meals2Go</u>		
Balance, beginning of year	\$ 320,169	\$ 242,515
Add: Contributions received during the year	88,933	263,942
Less: Recognized as revenue during the year	(331,547)	(186,288)
	<b>\$ 77,555</b>	<b>\$ 320,169</b>
 <u>Other</u>		
Balance, beginning of year	\$ 99,753	\$ 136,403
Add: Contributions received during the year	-	43,381
Less: Recognized as revenue during the year	(28,837)	(80,031)
	<b>\$ 70,916</b>	<b>\$ 99,753</b>
Balance, end of year	<b>\$ 70,916</b>	<b>\$ 99,753</b>
Total deferred contributions, end of year	<b>\$ 683,135</b>	<b>\$ 821,323</b>

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## HARVEST MANITOBA INC. Notes to Financial Statements

**For the year ended March 31, 2022**

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### 6. Deferred Contributions Related to Capital Assets

Deferred contributions related to capital assets represents contributions received to fund the acquisition and construction of capital assets by the Organization with changes during the year as follows:

	<u>2022</u>	<u>2021</u>
Balance, beginning of year	\$ 4,253,479	\$ 4,197,303
Add: Contributions received during the year	100,000	380,046
Less: Recognized as revenue during the year	<u>(338,618)</u>	<u>(323,870)</u>
Balance, end of year	<u>\$ 4,014,861</u>	<u>\$ 4,253,479</u>

### 7. Lease Commitments

The Organization has an operating lease agreement for two vehicles expiring in May 2023 requiring annual lease payments of \$13,789.

### 8. Net Assets Restricted for Stabilization Fund

During the year, the Board of Directors restricted \$940,000 (\$980,000 in 2021) in net assets to the Stabilization Fund to ensure continued operations in periods of unforeseen decreased donations. Approval is required from the Board of Directors prior to utilizing these funds. This amount is reviewed annually by the Board of Directors.

### 9. Net Assets Restricted for Resilience Fund

During the year, the Board of Directors restricted \$3,800,000 (\$nil in 2021) in net assets establishing the Resilience Fund to support the persistent and growing food security challenges of Manitobans. This fund was made possible through the generosity of the Organization's donors during the COVID-19 pandemic and will be used in the years ahead to increase the capacity of the Organization to deliver food support in communities across the province. Approval from the Board of Directors is required prior to utilizing these funds. This amount will be reviewed annually by the Board of Directors.

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# HARVEST MANITOBA INC.

## Notes to Financial Statements

**For the year ended March 31, 2022**

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### **10. Financial Instruments Risk Management**

The Organization, through its financial assets and liabilities, is exposed to various risks in the normal course of operations. The Organization's objective in risk management is to optimize the risk return trade-off, within set limits, by applying integrated risk management and control strategies, policies and procedures throughout the Organizations' activities. The following analysis provides a measurement of those risks.

#### Credit Risk

Credit risk is the risk that the Organization will incur a loss due to the failure by its debtors to meet their contractual obligations. Financial instruments that potentially subject the Organization to significant concentrations of credit risk consist primarily of cash and bank, restricted cash and bank, and accounts receivable. The Organization holds its cash and bank at a credit union with deposits fully guaranteed. The Organization is not exposed to significant credit risk relating to the accounts receivable as the amounts due are spread among a broad client base and payment in full is typically collected when it is due, and grants are paid pursuant to signed agreements.

#### Liquidity Risk

Liquidity risk is the risk that the Organization will not be able to meet its obligations as they fall due. The Organization is exposed to liquidity risk on its accounts payable and accrued liabilities. The Organization manages its cash flow to maintain adequate levels of working capital to insure all its obligations can be met when they fall due.

### **11. Uncertainty Due to COVID-19 Issue**

The global pandemic has disrupted economic activities and supply chains. The Organization has adapted its programming to continue delivering services to its community of service. COVID-19 adaptations included securing temporary labour to offset reduced volunteer hours, and pre-packaging hampers. Although the business disruption resulting from the pandemic is expected to be temporary, given the dynamic nature of these circumstances the duration of the business disruption and its financial impacts cannot be reasonably estimated at this time. The Organization's ability to pay for its operating costs depends on its ability to continue to generate revenue, donations of food and cash flows.

### **12. Comparative Figures**

Certain comparative figures have been reclassified to conform with current year presentation.